

Agenda
May 2, 2022
At Piseco Common School
Town of Arietta

- Call to Order
- Roll Call
- Motion to approve minutes for the April 4th and April 28th meetings
-

- **Resolutions:**

22-05-31	LOGO
22-05-32	Airport Fuel Software
22-05-33	Hire Engineer for Septic System
22-05-34	Salt Shed
22-05-35	Employee Handbook Changes

Snowmobile Trails – Grier
Town Buildings and Grounds - Stobo
Internal Management / Insurance,
Recreation, Website & Chamber - C Wilt
Finance / Airport - Rhodes
Lake / Dam / Invasive/campsite - Rudes
Highway / parks - Small
Codes / LaScola

- **New Business:**

- Piseco Community Hall Repairs/Mold
- Motion to go out to bid and advertise for new equipment storage building – need to set date to open bids
- Swim Lessons – moving assistant to lead instructor and advertise for new assistant
- SRE Building – siding, interior and pictures
- AT&T – open plan for town and add supervisor & superintendent
- Airport work on runway update

- **Old Business:**

- Spillway Fence & Buoy update
- Cemetery

- Motion to accept the bills
- Motion to accept the financial statements
- Public Comment
- Designation of next regular Meeting June 6, 2022
- **Motion to adjourn**

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York and Zoom on:

May 2, 2022 at 5:00pm

Resolution # 22- 05 -31

Subject: **Town of Arietta Logo**

Resolution Offered By: _____

WHEREAS: the Town of Arietta has been presented with a new logo to identify and represent the Town of Arietta, and

WHEREAS: after review and discussion of the logos', the town board feels that it would benefit the town to refresh and update to a new modern version to represent the area, and

WHEREAS: the town will use the attached updated version on all equipment that is purchased going forward and any prior equipment will keep the current logo, and

THEREFORE, LET IT BE RESOLVED: the Town of Arietta, Town Board will rescind all prior logo's that have represented the Town of Arietta and authorize the new modern logo for use to identify all new town equipment, correspondence, and items that reference the town going forward.

Seconded by: _____ and put to a vote, which resulted as follows:

AYES:

NOES:

ABSENT:

Jacquelyn Grier _____
Sarah Rudes _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

Jacquelyn Grier _____
Sarah Rudes _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

Jacquelyn Grier _____
Sarah Rudes _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

Town Clerk

May 2, 2022
Date



TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York and Zoom on:

May 2, 2022 at 5:00pm

Resolution # 22- 05 -32

Subject: **Piseco Airport Fuel Credit Card Software**

Resolution Offered By: _____

WHEREAS: the Town of Arietta has received a quote from FuelForce Systems to update the software for the current fuel pump at the Piseco Airport, and

WHEREAS: it mandatory to stay in compliance with Payment Card Industry Data Security Standard (PCI DSS) as set out by the credit card brands and in the merchant agreement, and

WHEREAS: it is necessary to update the software for the current fuel pump to meet said requirement with PCI DSS, and

WHEREAS: due to the pump is specific to FuelForce System the software that is needed can only be purchased from this company for the total cost of \$2,600.00, which includes one year of support, as outlined in the attachment, and

THEREFORE, LET IT BE RESOLVED: the Town of Arietta, Town Board will approve to purchase the software from FuelForce Systems to meet the requirement of PCI DSS and authorize the supervisor to execute any document necessary for said purchase.

Seconded by: _____ and put to a vote, which resulted as follows:

AYES:

NOES:

ABSENT:

Jacquelyn Grier _____
Sarah Rudes _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

Jacquelyn Grier _____
Sarah Rudes _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

Jacquelyn Grier _____
Sarah Rudes _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

Town Clerk

May 2, 2022
Date

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York and Zoom on:

May 2, 2022 at 5:00pm

Resolution # 22- 05 -33

Subject: **Hire Engineer to Design Septic Plans for the New Equipment Storage Building**

Resolution Offered By: _____

WHEREAS: the Town of Arietta will need to have septic system plans designed for the new equipment storage building that will be located at 1750 State Route 8, and

WHEREAS: the town would like to hire Rita Carlson, P.E. to design the plans, and

THEREFORE, LET IT BE RESOLVED: the Town of Arietta, Town Board will approve to hire Rita Carlson, P.E. to design septic system plans for the new equipment storage building and authorize the supervisor to execute any documents necessary to enter into agreement.

Seconded by: _____ and put to a vote, which resulted as follows:

AYES:

NOES:

ABSENT:

Jacquelyn Grier _____
Sarah Rudes _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

Jacquelyn Grier _____
Sarah Rudes _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

Jacquelyn Grier _____
Sarah Rudes _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

Town Clerk

May 2, 2022
Date

7TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York and Zoom on:

May 2, 2022 at 5:00pm

Resolution # 22- 05 -34

Subject: **Hire Firm for the Construction of the Salt Storage Building**

At a meeting of the Arietta Town Board, held on May 2nd, 2022, the following resolution was made by _____ and was subsequently seconded by _____.

WHEREAS, the Town of Arietta has determined that a storage building is needed to cover roadway deicing material stockpiles consisting of salt and sand mixtures; and

WHEREAS, the Town of Arietta has the ability to avoid costs associated with the public bidding process through Sourcewell cooperative contract purchasing; and

WHEREAS, an Architect for the Town prepared a 2021 cost estimate of \$523,215.00 for a custom-designed and publically advertised construction project; and

WHEREAS, the Town has received a Sourcewell proposal from Britespan with a total project cost of \$319,724.95, which includes all costs associated with engineering needed for a Town building permit and to complete construction; and

WHEREAS, as the sole regional contractor for Britespan, Eagle Associates would be the contractor responsible for construction; and

WHEREAS for the storage project and draft applications have been prepared and are ready to submit to the Adirondack Park Agency and the Arietta Planning and/or Zoning Board as necessary; and

WHEREAS, not all planning and zoning permits have been received; and

WHEREAS, the proposed construction contract will allow the Town ample time to secure permits and secure favorable current pricing while permits are sought; and

WHEREAS, the contract calls for the Town to make an initial lump sum payment of \$30,000, which is the actual cost for building permit engineering, and pre-purchase of structural steel to allow fabrication of the superstructure needed for the project based on current market pricing; and

STATE OF NEW YORK)
COUNTY OF HAMILTON) ss:
_____ OF _____)

I, Laura Morehouse, do hereby verify that the foregoing is a true copy of a resolution adopted by the Arietta Town Board, Hamilton County, New York, on the _____ day of _____, 2022.

Laura Morehouse, Town Clerk

SEAL

TOWN OF ARIETTA

At a regular meeting of the Arietta Town Board at the Piseco Common School on 1722 State Route 8 in the Town of Arietta, Hamilton County, New York on:

May 2, 2022

Resolution # 22- 05 - 35

Subject: **Update Employee Handbook**

Resolution Offered By: _____

WHEREAS: the Town Board of the Town of Arietta is desirous of maintaining an up-to-date Employee Handbook which details current and accurate personnel policies and procedures, employee benefits, compliance policies, and other pertinent information governing employment related matters, and

WHEREAS: the Town Board has reviewed the adopted 2013 version of said updated Employee Handbook and has made determinations as to appropriate content, and

WHEREAS: after review and discussion from the workshop held on Monday, April 25, 2022 the town board has made changes in the handbook as per the new wording that is outlined in the attached pages, therefore

BE IT RESOLVED: this 2nd day of May, 2022 that the attached documents be adopted as changes to the official Employee Handbook of the Town of Arietta; and

FURTHER BE IT RESOLVED: that the Town of Arietta, Town Board rescinds all prior passed resolutions regarding the attached outline sections of the handbook and approve the newly updated and revised changes to the Town of Arietta Employee Handbook as attached, and a copy of changes shall be distributed, with a signed copy of this resolution to all Town officials and employees.

Seconded by: _____ and put to a vote, which resulted as follows:

AYES:

NOES:

ABSENT:

Jacquelyn Grier _____
Sarah Rudes _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

Jacquelyn Grier _____
Sarah Rudes _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

Jacquelyn Grier _____
Sarah Rudes _____
Douglas Stobo _____
Christy Wilt _____
Christian Rhodes _____

Date: January 4, 2022

Town Clerk